

Topic and Description

## Minutes of LGC Meeting – Stogursey CoE Primary School Ng based en addressed en besteget in besteve in besteget in

Date/time:	Thursday 16 <sup>th</sup> September 2021 6.00 pm	
Location:	Held by Zoom In School	0
Chairperson:	Anna Hammond	
Minute taker:	Clarification of options for children displaying challenging bel(NP) eyes enilure	
Present:	Anna Hammond (AH) 1992 Co-Chair/Elected Parent Governor 118002 9d 01	
	Teresa Miller (TM) Co-Chair/MAT-appointed Governor	
ASAP	Bernie Maskell (BM) 9000 29 Vice-Chair/Parent Governor 11009 AM bengic	
7th October	Louise Day (LD) guard and to Staff Governor Responsorous (LGC Safeguarding Responsorous Control of the Control	7
	Gary Tucker (GT) Head of School lie yd gningia for gnitedd ac dae	
	Anthony Chetland (AC) Foundation Governor (arrived 6.38 pm)	
7th October	Stephen Campbell (SC) III Foundation Governor and a supplied to a supplied the Stephen Campbell (SC) III Stephen (SC) III St	
	Chris Moorsom (CM Foundation Governor open edit vd 1202 notice to the Cotton of the Cotton open edit vd 1202 notice to the Cotton open	
ASAP	Caroline Hawkes (CH) Foundation Governor Dina To weiver to east	11
	Jackie Stone (JS) Foundation Governor	100,000
Apologies:	Advance apologies from Anthony Chetland – arriving late	
Attachments:	Update of Register of Interest for 2021/2022 DA louded bevoiggA SSOS\1505	
	Draft Matters Arising Report Strand S	
	Keeping Children Safe in Education Update Notes	
ASAP	2022/2023 School Admissions Policy to be circul22021/2023 School Admissions Policy to be circul22021/2023	
	Governor Improvement Plan	
	Working Party Membership and Link Governor & Areas of Specific Responsil	bility fo
ASAP	Draft Child Protection & Safeguarding Policies to be amended and 2002/12001	
	LGC 21/22 Working Party & Link Governor Roles Proposed (AH)   10   best lucio	
ASAP	Schedule of WP Governor Visits for 2021/2022 media 2 January 1 Supply Schedule of WP Governor Visits for 2021/2022	1.2
	Schedule of Link Governor Visits for 2021/2022 and control bas priogened month	
ASAP	Annual Policy Review Schedule for 2021/2022	14
THEM	Schools Admission Policy 21/22	6-2
	Current Terms of Office	
	Skills Audit Update	

#### **Record of Actions:**

By when?

ASAP

Done at

Person(s)

responsibl

PK

Item	Topic and Description	Person(s) responsibl e	By when?
2	Trust to be notified of appointment of AH and TM as Co-Chairs and BM as Vice-Chair for 2021/2022 – for approval	PK	ASAP
3	BM to undertake HoS Appraisal Training ASAP – to be notified of dates of courses	вм/рк	ASAP
4	Register of Business & Personal Interests to be updated, signed and added to the School Website	PK/AH	ASAP

Item	Topic and Description	Person(s) responsible	By when?
5	Signed Minutes for Meeting 17 <sup>th</sup> June 2021 to be added to School website and sent to KC  Signed Confidential Minutes to be placed in addressed envelope and sealed and passed to GT for safe storage		ASAP  Done at  Meeting
6	Trust IT department to be contacted to arrange for in-School Governor training session on SharePoint this term	Held by Anna Har	Location: Chairperson:
	Clarification of options for children displaying challenging behaviour to be sought from Trust at Chair's Meeting on 20 <sup>th</sup> September (MT) reliable Signed MA Report to be attached to these Minutes once approved to	Anna Ha	Min tqaS dt02 Present:
7	Updated LGC Safeguarding Responsibilities form to be brought to October Meeting for signing by all Governors (A) busined (A) busined (A) busined (A) busined (A) busined (B) b	Anthony All Govs	7 <sup>th</sup> October  7 <sup>th</sup> October
11	Date of review for Child Protection & Safeguarding Policy to be referred to the Trust with a recommendation of moving it to July	Jackie Sto	ASAP Apologies:
	2021/2022 Approved School Admissions Policy to be sent to Trust and added to School website  2022/2023 School Admissions Policy to be circulated to all LGC for approval by email	TP/MTo Draft Mal Keeping ( SIP OHA:	ASAP ASAP
oility fo	Party Membership and Link Governor & Areas of Specific Respons bna bebnema ed ot seizilo9 gnibraugela2 & noitoesto blind that of the Lorenze was link a lavorage of liame ye and ot betalurion		ASAP 000
12	Annual Review of Trust Scheme of Delegation to be downloaded from SharePoint and circulated to LGC; to be added to next Agenda	Schedule	ASAP
14	Skills Audit Summary to be updated and re-circulated to LGC	PKunnA	ASAP

Record of Artions

Item	Topic and Description	Person(s) responsibl e	By when?
2	Trust to be notified of appointment of AH and TM as Co-Chairs and BM as Vice-Chair for 2021/2022 – for approval	PK	ASAP
3	BM to undertake HoS Appraisal Training ASAP – to be notified of dates of courses	BM/PK	ASAP
A.	Register of Business & Personal Interests to be updated, signed and added to the School Website	PK/AH	ASAP

Skills Audit Update

#### **Record of Meeting:**

Meeting started at 6.02 pm with prayer, led by SC

The Clerk (PK) chaired Agenda Items 1 and first part of 2 and then handed over to the Co-Chair AH

Item	Topic and Description
1	Apologies and Confirmation of Quorum ut "I't gaiteeff to setunial Minutes of Meeting 17th Juneary Confidential Minutes of Meeting 17th Juneary Confidential Minutes of Meeting 17th Juneary Confidential Meeting 18th Juneary Confidential Meeting 1
	Advance written apologies received from AC to say would be arriving late (hopefully by 6.3)
	pm) due to work – accepted
	• Meeting quorate • Meeting quorate
2 10	Appointment of Co-Chairs for 2021/2022
	AH and TM confirmed both willing to stand for a further year Olds (1) 150
	CH proposed they be appointed
	II. Page 2 third line down from the top 'for' changed to 'fore) behnose 2U
	All Agreed
	No further questions/issues/amendments raised
	AH and TM duly appointed as Co-Chairs for 2021/2022 for approval by Trust
	(PK handed over to AH) beengA IIA
	Appointment of Vice-Chair for 2021/2022
	<ul> <li>AH noted that AC had stated in advance that he would be happy not to stand this year ar</li> </ul>
	that BM had stated he would be willing feport for the state of the sta
	(circulated with the Agenda) (circulated with the Agenda)
	CH seconded
цапол	Some updates had been received by PK after the draft had been circulbeargA IIAH read ti
	the Action Points and a couple of outstanding issues were highlighted:
	BM duly appointed as Vice-Chair for 2021/2022 for approval by Trust
arcmig	Matters of Urgency not on the Agenda
ión an	Additional Policies for approval – to be considered under Agenda Item 11
	Governors required for Head of School Appraisal
mie	AH and Karen Canham (KC) carried this out last year and suggested that they do this year
em ed	one as well – all agreed
overno	For future reference: JS has undertaken the training and BM will get trained (2 course
	running this term – PK to ask him which date)
4	<u>Declaration of Interest</u>
childe	Agenda Item 6 - Clarity from Trust to be requested regniteeM sidt no enon ions for
	displaying challenging behaviour : swollor as paragraph •
	i. details of Company where she is a Director to be removed as no dire
	connection between Company and Trust/School
dates	Agenda He details of Independent Thrive Practitioner to be removed Hebraham Agenda Hebraham
	enob need bad aid: bemailtoo HO   Register for Business and Personal Interests to be updated and signed by AH and added to
	the School website by PK No further questions/issues/amendments raised
5	Draft Minutes of Meeting 17th June 2021 for Approval: ago ad tragest and become HD
	(Circulated prior to the Meeting) behaves (1)
	Agreed
	No questions/issues/amendments raised and a second and the second
	GT proposed acceptance of Minutes
	JS seconded
	All Agreed

Item | Yopic and Description

Item	Topic and Description springs
	It was agreed to adopt and sign the Minutes as a true record — AH signed to be belief and put on School website to be sent to KC and put on School website
	Item Topic and Description
	Draft Confidential Minutes of Meeting 17th June 2021 for Approval no bus zeigolog A
ly by 6	(Copies handed out at Meeting and then returned to PK for destroying)
	pm) due to work – accepted
	Amendments as follows:
	<ol> <li>Item 6 HoS Report last sentence: changed from 'disappointment at lack of Trus participation' to 'wider family of schools' lack of interest'</li> </ol>
	II. Page 2 third line down from the top 'for' changed to 'fore) behaves 21
	No further questions (issues (amondments raised
	No further questions/issues/amendments raised  CH proposed acceptance of Minutes
	TM seconded
	All Agreed (PK handed over to AH)
S TEAV	It was agreed that the Minutes be signed by AH, placed in an addressed, sealed envelope an handed over for secure filing by GT – done at Meeting
6	Draft Matters Arising Report guilling be willing
	(circulated with the Agenda) betiniough ed M8 besogning St
	CH seconded
	Some updates had been received by PK after the draft had been circulated, so AH read through a the Action Points and a couple of outstanding issues were highlighted:
	Agenda Item 4 – PK to contact AP and arrange to bring past Minutes to School for filing/archiving PK confirmed she was waiting for the start of term rush to die down and that she would be doing this next week
	Agenda Item 5 – In-person training session on SharePoint to be arranged for LGC next term  AH confirmed that some Governors had partnered up to do this but that a date needs to be mad
2 cours	for a Trust IT representative to come into School this term to complete the training for all Governor – she will arrange a date
	4 Declaration of Interest
no dire	Agenda Item 6 – Clarity from Trust to be requested regarding available options for children displaying challenging behaviour  AH confirmed this will be taken to the Chairs' Meeting on the 20 <sup>th</sup> September
	connection between Company and Trust/School
	Agenda Item 9 – Rev Nicky to be contacted regarding potential clash over Holiday Club dates CH confirmed this had been done
added	Register for Business and Personal Interests to be updated and signed by AH and
	No further questions/issues/amendments raised XP VG esticated with the School website by PK
v	CH proposed the Report be approved, subject to the above amendments contained the cont
	(Circulated prior to the Meeting)
9	Agreed
	It was agreed that, subject to the above updates, the Report be signed by AH and attached to the
	Minutes of this Meeting, when approved session of Minutes of Minutes of this Meeting, when approved
	15 seconded
	All Agreed

### Item **Topic and Description** Item | Topic and Description 7101 AH proposed that Finance become a Working Party, whilst still retaignibrougabed Declaration for 2020 - 2021 and done welves to value of years and striken (circulated with Agenda) Signed copies received at Meeting by PK from all Governors (inc AC after he arrived) Keeping Children Safe in Education - Update Notes I grilvig beniated a To (circulated with Agenda) TM went through the notes and explained that these should be referenced when all Governors read through Part 2 of the 2021 version which came into force on the 1st of September. All Governors will be required to sign the official form confirming that they have read Part 2 and PK was requested to bring this form to the October Meeting for completion by all GT noted that there has been a significant change in some of the language in the document - 'should' has been replaced by 'must' making it much more forceful **Discussion of School Improvement Plan (SIP)** 8 Outcomes from 2020/2021 AH noted that the format for the SIP had changed almost annually, but the 2020/2021 version had been so badly hit by the Pandemic/lockdowns that although Governors had reviewed it in June 2021, it had become irrelevant and therefore it was best now to focus on the 2021/2022 version Priorities for 2021/2022 (Handout circulated by AH at the Meeting) 92 to 2591A & 210115400 MILL ... GT went through the Objectives in depth explaining how it will link into the Church School Distinctiveness (he is already planning for the next SIAMS inspection). Discussion ensued and it was noted that the approach being taken towards a mentally-aware post-COVID recovery demonstrates a compassionate response to children showing signs of issues and is totally in keeping with being a CoE school at a fifteet (6.38 pm AC joined the Meeting) Pupil Premium/Disadvantaged Children/Looked After Children Governors' Improvement Plan (GIP) (circulated with the Agenda) Safeguarding & Online Safety Some discussion regarding Monitoring Visits – to be further decided under Agenda Items 9 and 10 below 5-minute break taken 9 Agenda Items 9 & 10 - Working Party Membership and Link Governors & Areas of Specific Responsibility for 2021/2022 (It was agreed that, for ease of Minuting, these 2 Agenda Items be merged in the Minutes) Decision to retain Finance as a Sub-Committee or change to a Working Party AH explained that since academizing, Finance had remained a Sub-Committee in order to support GT and assist the transition to the Trust's Finance Dept (keeping an over-view). As a Sub-Committee, it has Terms of Reference and requires formal minuting by the Clerk, increasing her workload. AH was made aware at a training session last term, that Finance should be a Working Party, for LGCs within a MAT

	Item	Topic and Descript	Item Topic and Description noit
		maintainin to agree an	
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0	the 1 <sup>st</sup>	∩ • ∩ Compositio	on of Working Parties for 2021/2022 agreed as follows:
	. Britis		
r	ocume		
			8 Discussion of School Improvement Plan (SIP)
		· · · · · · · · · · · · · · · · · · ·	ALLES MARKET STATE AND ALLES AND ALL
21	mors m	wet actions and wet now	version had been so badly hit by the Pandemic/lockdowns to a version and the part of the land become irrelevant PW gniedli
	201 05	TM	on the 2021/2022 version (redoest) yeM arus HO MO OA
		AH proposed that Finance become a Working Party, whilst still retaining support maintaining a day-to-day overview and bringing any major spending issues to the to agree and then recommend to the Trust (though a major spending issues to the to agree and then recommend to the Trust (though a major spending issues to the to agree and then recommend to the Trust (though a major spending issues to the to agree and then proposal GT abstained giving his reasons of the proposal GT abstained giving his reasons of	<ul> <li>Priorities for 2021/2022</li> </ul>
	1 - 71 - 1		Mingray and the formation of an anti-
		showing signs of i	recovery demonstrates a compassionate response to children
		11.	is totally in keeping with being a CoE scho <b>yiefa &amp; AllaeH</b> MB & SU
		iii	(6.38 pm AC joined the Meeting) Punil Premium/Disadvantaged Children/Looked After Children
			CIT 8 IC
			(ao) manavojan somavos
		iv.	Safeguarding & Online Safety
9	a Items	eci <mark>ded</mark> under Ageno	
		v.	School Website
		••	CT averall
-	Speci	n pear A Aranga	RM - responsible for checking website compliance on a termly basis
	1999	O CHETTA BE CIVILIEN	
		21	XXIXAX ADV VIII ADVIDINO I
	(;	.iv erged in the Minute.	SEND
		erged in the ivinute.	(It was agreed that, for ease of Winuting, these 2 Agenda Itedia Itedia MT  * Decision to retain Finance as a Sub-Committee or change to a
0.1	order	erged in the initure.  Working Party  Sub-Committee in	* Decision to retain Finance as a Superior House 2 Agendo NO S & MT  * Decision to retain Finance as a Superior House Company of the State of the St
2/	order view).	erged in the initure.  Working Party  Sub-Committee in  Keeping an over-	* Decision to retain Finance as a support of that since academizing, High Condition to the transition to the Trust's Finance Decision to retain Finance academizing, High Condition to the Trust's Finance Decision to the Finance Decision to
1.0 1.5 1.5 1.5 1.5 1.5 1.5	order view).	erged in the initure.  Working Party a sub-Committee in t (keeping an over-	## Most agreed that, for ease of Minuting, these 2 Agendo   Mar    Decision to retain Finance as a Sub-Committee of change to a seanewith substantial Control    All explained that since academizing, Finance NO & OZ DA    Support GT and assist the transition to the Frust's Finance Dep a Sub-Committee, it has Terms of Reference and requires for a Sub-Committee, it has Terms of Reference and requires for a sub-Committee in the standard requirement requires for a sub-Committee in the standard requirement requirement requires for a sub-Committee in the standard requirement requ
10 10 10 10 10 10 10 10 10 10 10 10 10 1	order view).	erged in the initure.  Working Party a sub-Committee in t (keeping an over- ormal minuting by	Operation to retain Finance as a Sub-Consolite of Chind to Page of Minuting, these 2 Agendo 172 & MT and Consolite of Chind to Page of Support GT and assist the transition to the Trust's Finance Department to Sub-Committee, it has Terms of Reference and requires for Sub-Committee, it has Terms of Reference and requires for Increasing her workload. At was made aware at a usual green

Item	Topic and Description	n	m Topic and Description	1971
		Review is available cMB & HO assted that 2 Governors review if y PK looks 100 looks 10		12
of School	Proforma circ	corated the 'Next Steps' into the	eet and plan their own schedules using the second s	ng the
11	Annual Policy Review (Circulated with the	<b>Schedule for 2021/2022</b> d plant Agenda)	Improvement) following a v	

- Safeguarding Policy in the Autumn term was inappropriate, given that any amended/updated policies should be in place for the 1st September of an academic year. There it was agreed to refer this potential move to the Trust TM/GT
  - Approval of Changes to School Admissions Policy 2021/2022
     (Circulated with the Agenda)

the effects of the WSOA training the staff have received really paying dividends no

There was confusion as to whether it was the 2021/2022 Policy or the 2022/2-23 Policy that required approval with differing dates being raised. It was clarified that there had been an amendment to the dates for the 2021/2022 Policy which required LGC approval and that the 2022/2023 was the same Policy but with differing dates due to be a year later

A question was raised regarding over-subscription criteria; whilst the Policy addresses multiple-birth siblings at the same address needing places to be found within the same academic year, it does not address the theoretical possibility of siblings of separate birth, born within the same academic year needing places within the same year group. It was agreed that the essence of the Policy is the same in this case and that should this situation arise, it would be discussed on a case by case basis

No further questions/issues raised regarding the 2021/2022 Policy AH proposed the Policy be approved BM seconded Agreed

It was agreed that the Policy be signed off, sent to the Trust and put on the School website

It was further agreed that the 2022/2023 Policy be circulated by AH to all, for approval, by email, then signed copy sent to the Trust and put on the School website

• Child Protection & Safeguarding Policies x 2 (added under Agenda Item 2 above)

TM stated that on reading through these, there are a number of errors/issues that need to be addressed before approval. (The model ones from County had been used as no current model had been available on The Key)

It was agreed that TM would make the necessary amendments and then circulate by email to the LGC for approval and return as a matter of urgency

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Item	Topic and Description noisense of bus sign metals and Description
12	Trust Scheme of Delegation sloods Schools Delegation
	AH noted that the Annual Review is available on SharePoint but she will download and circulate it to all; she suggested that 2 Governors review it and it be added as an Agenda Item to the next Meeting by PK    Onloc-919   X   HO   HO   HO   HO   HO   HO   HO   HO
13	Outcomes for Diagnostic Activity
using th	(Results of Trust's Diagnostic Day circulated to all Governors at the end of July)
	<ul> <li>GT confirmed he has incorporated the 'Next Steps' into the new SIP</li> <li>GT noted some really positive feedback from Chrysta Garnett (Trust Director of School Improvement) following a visit by her last term, including:         <ul> <li>♦ how hard working the staff are</li> </ul> </li> </ul>
ection 8	how welcoming the children are and the levels of sophistication of language and
that at mic year	nevig estation ocabulary, particularly in the Early Years valled golden estate and the state of an acade of the was 'blown away' by the mathematical language used in Reception and Year 1 Talliast year to the mathematical to refer this potential move to the Talliast year.
	<ul> <li>the effects of the WSOA training the staff have received really paying dividends now</li> <li>TM urged all Governors to re-read the document</li> </ul>
14	Business, Leadership & Management (Circulated with the Agenda)
	Governor Vacancy Update
olicy that been a and tha	AH reported that the potential application had not progressed, likely due to increasing time constraints for the applicant. So still have one vacancy for a Foundation Governor
	the 2022/2023 was the same Policy but with differing dates due to be a year later
addresse	See separate Confidential Minutes  A question was raised regarding over-subscription criteria; whilst the Policy
the same	multiple-birth siblings at the same address needing places to be found within <b>Governor Training</b>
ate birth	This will be a standing Agenda Item from now on
situation	JS has received summary of training for 2020/2021 from PK and has requested summaries from previous years from AP in order that she can ascertain gaps/weak areas etc
	Current Terms of Office (circulated with the Agenda)  (Circulated with the Agenda)  (Circulated with the Agenda)
	For information – no terms ending this year but AH's terminates next academic year
	Agreed
Viedenv V	Skills Audit Update     (March '21 Summary circulated with Agenda)
ap <i>prova</i> i	GT requested his skills for Financial Management be moved to 'Professional 'level Knowledge or Expertise' and his Fundraising/income generation to 'Confident'
t need to	Child Protection & Safeguarding Policies x 2 (added under Arenda Item 2 above Databupan sagnath and 1 and 2 above TM stated that on reading through these, there are a number of errors/issues that
o curren	be addressed before approval. (The model ones from County had been used as n  When the model had been available on The model ones from County had been used as n
15	Date of Next Meeting
ay emai	In School - Thursday 7 <sup>th</sup> October 2021 5.30 for 6.00 pm start

Meeting closed at 8.02 pm

Agreed and signed as a true record

Signed:	blanmond	
Print:	Cromman ANNA	
Date:	7.10.21	



# Matters Arising Report – Stogursey CoE Primary School For LGC Meeting 16th September 2021

Item	Topic, Description and Action Trust to be requested at the next Chair's Meeting regarding Actions for children displaying challenging behaviour	Person(s) responsible	By When
Outsta	anding Items from MA Report for 17th June 2021	ot – brood ni	
S"er	Folder to be created on Trust's SharePoint for Stogursey's School-only Policies  Done – all Policies now available on SharePoint	Appointment to be added Done	ASAP
10	Representatives from the V&V and T&L WPS to meet on Tuesday 25 <sup>th</sup> May 1.00 – 3.00 pm to look at draft Governor Visit Policy and feedback to next Meeting  Meeting postponed to 14 <sup>th</sup> June 2021		6
ASAP	Meeting held, Attendees AH/TM/CH/GT/BM; Feedback at Oct Mtng		12
	going into senool	Done Page	
ASAP	Register of Business and Personal Interests to be updated and added to the School website  Done	Question XY to the Trust Nane recen	ASAP
ASA 4	Approved Minutes from 25 <sup>th</sup> March 2021 to be put on the School website and emailed to KC Done	Doodle Pol PK before the e	ASAP
ASAP	Approved Confidential Minutes from 25 <sup>th</sup> March 2021 to be placed in sealed envelope and retained by PK until able to hand over to School In hand – PK to contact AP and arrange a time to bring past Minutes to School for filing/archiving	before dXQ	When possible
5	redotoo of the 7 <sup>th</sup> October 2021  to be attached to approved Minutes for 16 <sup>th</sup> September 2021  anod		ASAP
	In-person training session on SharePoint to be arranged for LGC next term In hand — some training has been done but person from IT needed to come in — date to be arranged for this term		PASA Signed:
ŧ	Governor Training to be added as a Standing Agenda Item for future Meetings  Done	PK	16 <sup>th</sup> Sept

Person(s) responsible

HA

ASAP

7th Oct

Item	Topic, Description and Action	Person(s) responsible	By When
	Outstanding Governor Responsibilities forms to be chased up	АН	ASAP
6	PR, Marketing and Wraparound Care to be a standing Agenda Item for future Meetings  Done	PK	7 <sup>th</sup> Oct
8y W	Clarity from Trust to be requested at the next Chair's Meeting regarding available options for children displaying challenging behaviour		ASAP
	In hand – to be sought from the Meeting on the 20th September And more	nding Items	Outsta
ASAP	Appointment of a Link Governor for the School's Trauma-Informed Lead to be added to Agenda for 16 <sup>th</sup> September 2021  Done	Policies	16 <sup>th</sup> Sept
9	Rev Nicky to be contacted regarding potential clash over Holiday Club dates  May Club dates  May Club dates Covernor Visit Policy and feedback to next	Representat	ASAP
12	Date for un-minuted Meeting to be arranged for Governors to prepare for returning to going into School  Done	АН/ТМ	ASAP
ASAP	Questions/feedback on the QET notes to be emailed to AH for forwarding to the Trust  None received	Hegister OA	ASAP
44 ASA	'Doodle Poll' to be circulated to all Governors Re@ in-person Meeting before the end of term  Done	HA Approved M and emailed Dane	ASAP
2 When possit	Group to meet to consider implications of new Planning Application before deadline of 21/06/21 1202 down 425 more assumed instructions. Letter of objection written signed by chairs & HOS; circulated to KC/JA at Trust before submitting. KC/JA subsequently submitted an objection from QET	Approved C sealed envel in hand — Pr	ASAP

ASAP	Жd	shool presentation to be added to the Agenda of the 7th October	
Agreed a	as true record;	to be attached to approved Minutes for 16th September 2021	2021 Dans
Signed:	ain	cate to be arranged for this remu	
Print: 21	ANNA	Training to be added as a standing Agen Arabamak	